

SHIKELLAMY SCHOOL DISTRICT  
Sunbury, Pennsylvania

Work Session – March 2, 2017

A Work Session of the Shikellamy School District Board of Directors was held on Thursday, March 2, 2017 at 7:12 p.m. at the Island Park Administration Center. An executive session for personnel and legal matters was held prior to the work session.

Board Members present were: Mrs. Cianflone, Mr. Garman, Mrs. Garman, Mr. Karpinski, Mr. Michaels, Mr. Shreck, Mr. Stepp, Dr. Walter and Mrs. Wiest

Others Present:

- Mr. Brett Misavage, District Superintendent
- Mr. David Sinopoli, Business Manager
- Mr. Michael Kula, District Solicitor
- Mr. Douglas Benick, Director of Facilities
- Mrs. Abbey Walshaw-Wertz, Director of Education
- Mrs. Stephanie Michaels, Director of Special Education
- Mr. Michael Egan, Shikellamy High School School Principal
- Dr. Mary Murphy-Kahn, Shikellamy Middle School Principal
- Mr. Steve Renn, Shikellamy Middle School Assistant Principal
- Mrs. Susan Giberson, Beck Elementary School Principal
- Mr. Todd VanKirk, Chief Shikellamy Elementary School Principal
- Mrs. Angela Farronato, Oaklyn Elementary School Principal
- Mr. Roy Burns, Priestley Elementary School Principal
- Mrs. Bethanne L. Zeigler, Board Recording Secretary

**PUBLIC COMMENT**

There was no public comment.

**REVIEW OF 339 GUIDANCE SERVICE PLAN**

With the help of the Department of Education, the guidance counselors have been working on the 339 Guidance Service Plan for the past two years. Ms. Lisa Pfleegor (Shikellamy Middle School Guidance Counselor and Mr. Fred Coleman (Shikellamy High School Guidance Counselor) gave an overview of the plan.

The career program goals are as follows:

- Increase to 100% the number of 5<sup>th</sup> grade students that demonstrate knowledge of career readiness standards by the end of the 2016-17 school year.
- Have 100% of 8<sup>th</sup> grade students develop an academic/career plan by the end of the 2016-17 school year.
- Increase to 100% the number of high school students that graduate with a written career plan by the end of the 2016-17 school year.

Stakeholders information was reviewed as follows:

- Students will receive curriculum focused on academic, career, and personal/social skills in order to make educated decisions about their futures.
- Students participate in the delivery of the counseling program by actively developing academic and career plans in coordination with school counselors and their parents.
- Parents will utilize the school counseling program as resource for all aspects of their child's development including their personal, social, emotional, academic, and career advancement.
- Parents participate in the counseling program by communicating with school counselors to voice their concerns and goals for their child's future.
- Educators benefit from the school counseling program through behavior support, academic support, consultation, collaboration, and resource access.
- Teachers, administrators, and board members collaborate with school counselors to actively aid in the delivery and support of school counseling programs that foster academic, career, and personal/social standards.
- Members of the business community benefit from the school counseling program by having access to well-prepared potential employees who display strong communication skills, leadership, and teamwork.
- As partners, members of the business community collaborate with counselors to help develop expectations for employment and ever-changing job skills.
- Post-secondary/military institutions assist the School Counseling program in preparing the students for postsecondary success.
- Representatives from postsecondary/military institutions collaborate with school counselors to motivate students to seek a wide range of substantial postsecondary options

The impact of the 339 process will put more focus on careers, rather than personal/social domains. The process has allowed counselors, at all levels, to work together, which enabled them to begin to align the existing programs and develop the K-12 curriculum.

The District will be required to show evidence of growth in 5th grade, 8th grade and 11th grade and the State will make this part of the new SPP score.

The plan will be added to the agenda for consideration at the March 9, 2017 regular meeting.

After some questions, Mr. Donlan explained the process in which students are informed of available scholarships.

## **POLICY DISCUSSION**

The following policies were reviewed:

- 247 - Hazing
- 609 - Investment of District Funds
- 808 - Food Service
- 826 - Privacy of Medical Records - HIPAA (New Policy)

These policies will be added to the March 9, 2017 regular agenda for first reading.

### **COMPREHENSIVE MAINTENANCE PLAN**

Mr. Benick reviewed the Comprehensive Maintenance Plan for the district in detail explaining the purpose is to develop a plan to identify, maintain and prioritize facility concerns in order to provide safe and secure buildings throughout the district for years to come.

High School - Made up of four sections: 1929, 1958, 1972 and 2005

- Needed Upgrades specific to the 1929 section
  - Parapet Reconstruction
  - Brick and Mortar
  - Asbestos Abatement
  - Windows
  - HVAC
  - Plumbing
  - Electrical
  - \* For the 2017-18 school year, three rooms in this section won't be used
- High School Needed Upgrades for Entire Building
  - Intercom/phone system (immediate priority)
  - Asbestos Abatement
  - Decommission and remove fuel oil tank under rear parking lot
  - Asphalt replacement, patching, sealing and lining (parking lots)
  - Plumbing
  - Electrical
  - Cameras/DVR's
  - Lighting
  - Flooring
  - HVAC
  - Battery backups
  - Data
  - Windows
  - Siding
- High School Stadium Complex (last major renovation 2005)
  - Restroom/ticket booth replacement
  - Add asphalt around the Junior Class concession stand and seal existing
  - Cameras
  - Battery backup
  - Re-level and seed the athletic fields
  - Permanent baseball homerun fence
  - Add a soccer scoreboard
  - Football scoreboard replacement
- Oaklyn Elementary School - Building is made up of two sections: 1939 and 1999
  - Fence around playground

- Cameras/DVR's
- Clock system
- Fiber optic cabling
- Asphalt replacement, patching sealing and lining (parking lot)
- HVAC
- Roof
- Beck Elementary School - Building was built in 1982 with boilers replace in 2010
  - Phones/Intercom
  - Exterior concrete work (steps, sidewalk)
  - Battery backups
  - Clock system
  - Exterior Doors
  - Lighting
  - Flooring
  - Classroom uni-vents
  - Asphalt sealing and lining (parking lot and playground)
- Priestley Elementary School - Building was built in 2000
  - Cameras/DVR's
  - Replace lower playground
  - Exterior concrete work (steps, sidewalk)
  - Fiber optic cabling
  - Clock system
  - Asphalt patching, sealing and lining
  - Add a parking lot
- Chief Shikellamy Elementary School - Building was built in 2002
  - Cameras/DVR's
  - Fiber optic cabling
  - Clock system
  - Asphalt sealing and lining
  - Phones
  - Battery backups
- Chief Shikellamy Elementary School - Building was built in 2002
  - Cameras/DVR's
  - Fiber optic cabling
  - Clock system
  - Asphalt sealing and lining
  - Phones
  - Battery backups
- Island Park Administration Center - Building was built in 1957 and renovated in 1996
  - Flooring
  - Exterior concrete work
  - Asphalt patching, sealing and lining
  - Roof replacement
- Maintenance Garage - Building was built in 1967 and addition in 2007

- Asphalt replacement on Church Street side of building
- Cameras

Mrs. Wiest requested the administration create a priority list and bring it back to the Board for review.

Mr. Stepp expressed concern about the Oaklyn playground fencing and the parking limitations a fence may cause.

#### **PP&L EASEMENT**

Mr. Benick reviewed information regarding PPL Easements at the Island Park Administration Center. PP&L Electric Utilities Corporation is requesting two easements on two parcels at IPAC. They are proposing paying \$2,038.00 for one easement and \$6,115.00 for the second easement. Some Board Members believed the District would benefit by asking for more money. Mr. Garman will contact PP&L and request a better offer. Some type of Board action regarding the two easement requests will be included on the March 9, 2017 regular agenda for consideration.

#### **HIGH SCHOOL INTERCOM SYSTEM**

The administration requested to add a motion to the March 9, 2017 regular agenda to purchase an intercom system for the High School. After some discussion, it was decided to hold this item and add it as a discussion item at the April work session. Mr. Misavage, Mr. Benick and Mr. Egan will visit other school districts for the purpose of High School renovation and building ideas.

#### **CSIU 2017/18 GOB BUDGET**

Mr. Sinopoli reviewed the proposed CSIU 2017/18 GOB Budget with the Board of Education. It is his recommendation it be adopted. It will be added to the March 9, 2017 regular agenda for consideration.

#### **CSIU BOARD OF DIRECTOR APPOINTMENT**

Mr. Karpinski will be added to the agenda for approval to serve on the CSIU Board from July 1, 2017 through June 30, 2020.

#### **REVIEW REGULAR BOARD MEETING ACTION ITEMS**

The board reviewed the March 9, 2017 meeting agenda items.

#### **ADMINISTRATORS**

Mr. Misavage announced the August 17, 2017 voting meeting will be moved to August 10, 2017.

Mr. Burns reported Priestley Elementary School students raised over \$4,000 for Pennies for Patients for the Leukemia and Lymphoma Society. In addition, he shared 96% of third grade students received BUGS Awards.

#### **ADJOURNMENT**

The meeting was adjourned at 8:54 pm and an executive session was held for legal matters.