

SHIKELLAMY SCHOOL DISTRICT
Sunbury, Pennsylvania

Work Session – April 6, 2017

A Work Session of the Shikellamy School District Board of Directors was held on Thursday, April 6, 2017 at 7:08 p.m. at the Island Park Administration Center. An executive session was held on March 30, 2017 for a student matter and prior to this work session for personnel matters.

Board Members present were: Mrs. Cianflone, Mrs. Garman, Mr. Karpinski, Mr. Michaels, Mr. Shreck, Mr. Stepp, Dr. Walter and Mrs. Wiest

Board Members absent were: Mr. Garman

Students Members present were: Mr. Balliett

Student Members absent were: Mr. Roberts

Others Present: Mr. Brett Misavage, District Superintendent
Mr. David Sinopoli, Business Manager
Mr. Michael Kula, District Solicitor
Mr. Douglas Benick, Director of Facilities
Mrs. Abbey Walshaw-Wertz, Director of Education
Mrs. Stephanie Michaels, Director of Special Education
Mr. Michael Egan, Shikellamy High School School Principal
Dr. Mary Murphy-Kahn, Shikellamy Middle School Principal
Mr. Steve Renn, Shikellamy Middle School Assistant Principal
Mrs. Susan Giberson, Beck Elementary School Principal
Mr. Todd VanKirk, Chief Shikellamy Elementary School Principal
Mrs. Angela Farronato, Oaklyn Elementary School Principal
Mr. Roy Burns, Priestley Elementary School Principal
Mr. Timothy Foor, Athletic Director
Mrs. Bethanne L. Zeigler, Board Recording Secretary

PUBLIC COMMENT

Mr. Michael Dock, Northumberland, PA spoke in support of keeping the secondary librarian position.

Miss Natalie Shoch, Shikellamy High School student, also supported the secondary librarian position.

Mrs. Jessica Knopp, Shikellamy Middle School English teacher, spoke in support of the secondary librarian position.

Mrs. Jane Reichenbach, Shikellamy Middle School & High School Librarian, asked the Board to not eliminate the position of secondary librarian.

Mrs. Wiest thanked each person for their comments. She further explained much thought goes into the decisions regarding budgets. She appreciates the information provided this evening, as it helps she and her fellow directors make informed decisions. She clarified, however, no human being is going to be displaced by the recommendations made and there will be no furloughs, at this time. This recommendation is simply movement, not displacement.

ATHLETIC HALL OF FAME

Back in 2006, the Board was asked to consider an Athletic Hall of Fame by Mr. Don Herb, Sr. Mr. Herb is a professional photographer and alumni of the District. He had proposed criteria. In 2008, the Board took formal action to establish the Athletic Hall of Fame, however, through the years and change over in administration, it does not appear it developed beyond the “voting” stages. After some discussion, it was agreed the Athletic Director should work to develop a criteria. As discussed between 2008 and 2013, it was again suggested academics be considered as an additional Hall of Fame. Mr. Misavage suggested focussing the academic to the first and second ranked student at the time of graduation. Including the arts was discussed, however, there was concern with subjectivity versus concrete evidenced accomplishments. Mrs. Wiest suggested everyone take time to absorb this and it can be discussed at the April 27, 2017 work session.

2016/17 SCHOOL CALENDAR REVISION

As a result of the necessary emergency days taken, Mr. Misavage reviewed the proposed revisions to the 2016/17 school calendar. After the Board of Education takes formal action, the request will be forwarded to the Department of Education.

2 HOUR DELAY FOR HIGH SCHOOL STUDENTS - KEYSTONE TESTING

Last year, the High School operated on a 2 hour delay during the Keystone Testing. Mr. Egan requested this be an annual occurrence to allow students testing to have a more suitable testing environment. Activities would be made available for bus students who require a ride and must arrive prior to their testing time. A letter will be sent home to parents explaining the purpose of the 2 hour delay. It will be clear students who ride the bus will be expected to enter the school upon arrival.

TEXTBOOK REVIEW

Mrs. Walshaw-Wertz reviewed the list of requested new textbooks and made them available for Board members to review. The books will be available up to April 13, 2017. The teachers chose the book and resources. There is both a print and electronic version available.

Mrs. Wiest inquired if there are an adequate number of textbooks for elementary students, the response was affirmative. There are class sets and students can sign out a copy to use at home; however there is also online access available.

PINPOINT FEDERAL CREDIT UNION DONATION REQUEST

Pinpoint Federal Credit Union (formerly Northumberland County Credit Union) is requesting permission to print the Shikellamy logo on interested customers checks. For each box of checks purchased by the customer, \$1.00 would be donated to the District. It was agreed to add this item to the regular agenda for consideration.

BUDGET DISCUSSION

Ms. Giberson reviewed the elementary budget. She noted the increases in the area of special education (child study), music, health services (AED machines), technology and consumables.

Dr. Murphy-Kahn reviewed the middle school budget. Increases can be seen in expenses for the math series, professional memberships to cover the new assistant principal, an increase in postage, and ELA/Communication Arts/Reading. In addition, the music teacher is requesting the purchase of ukuleles.

Mrs. Garman asked for clarification regarding the purchase of textbooks. When it is a new textbook purchase, it is budgeted under the Director of Education's budget. Ongoing purchases are then moved to the building level budgets.

Mr. Egan reviewed the budget for the High School. The overall budget is up \$8,500, with a request for financial accounting textbooks, a computer program for the nurse, as well as funds to update plaques, which have not be done for six to eight years. Questions regarding teacher training ensued. Trainings are sometimes budgeted under staff development and other times at the building level.

The Facilities budget was reviewed by Mr. Benick. It is almost identical to 2016/17, with the only additions being a new floor scrubber, an ATV salt spreader, and a new maintenance truck. This is an increase of this budget by 8.5%. The ATV salt spreader is the same type that was purchased for the Shikellamy middle School last year. Mr. Benick also listed Capital Reserve items in order to continually remind Board Members of those needs.

Mr. Foor reviewed the athletic budget. The officials fees have increased 4%. There is an increase in entry fees for tournaments and officials. Mr. Foor is working on the sports uniform rotation schedule. This budget calls for Boys Track and Field, Cross Country, as well as Jr. High Basketball. The other big ticket item is a part time athletic trainer, in addition to the trainer currently in place. It works out to be approximately \$29.00 per hour for the part-time trainer for a cost of \$17,000 annually - for 20 hours per week. Geisinger would assign the employee.

The general budget will be reviewed at the April 27, 2017 work session, along with the special education, staff development, curriculum, and food service budgets. When asked, Mr. Sinopoli confirmed the secondary librarian position is not included in the proposed budget. Everything presented this evening is included in the budget. Mrs. Wiest stated the

Board Members will expect to have a spreadsheet next work session detailing proposed cuts and changes.

POSITION/JOB DESCRIPTION DISCUSSION

After some discussion, it was agreed to add the following items to the April 13, 2017 voting agenda for consideration:

- Interpreter Position and job description - This position will be 2-4 hours per week and will be paid through Title III monies.
- Student Services Coordinator and job description - This is the position held by Mr. Dellegrotti and the new title and change in job description will cover the duties recently added for Homeless and Foster Care requirements. When asked, it was confirmed, this will not change the compensation or benefit package.

POLICY DISCUSSION

The following policies were reviewed:

- 209.2 - Diabetes Management NEW Policy
- 233 - Suspension & Expulsion

These policies will be added to the April 13, 2017 regular agenda for first reading.

- 247 - Hazing
- 609 - Investment of District Funds
- 808 - Food Service
- 826 - Privacy of Medical Records - HIPAA (New Policy)

These policies will be added to the April 13, 2017 regular agenda for second reading.

REVIEW REGULAR BOARD MEETING ACTION ITEMS

The board reviewed the April 13, 2017 meeting agenda items. Mr. Shreck inquired if the final construction bill has been received, which was negative. Mr. Sinopoli reported the district is still waiting on bills from eci Construction, G.R. Noto and Midline Construction. Dr. Walter inquired where the \$2,000 transfer for the bowling team trip came from and Mr. Sinopoli explained it was transferred from money leftover from the equipment replacement account from the athletic budget. The summer school program will be run through the rural school grant, not 21st Century. The new cyber program is being funded through the rural school grant monies and through district funds.

OTHER

Board Members were asked to complete the CSIU ballot sheet and return it to Mrs. Zeigler.

Mr. Egan announced Mrs. Karen Yordy-Splitt received School Nurse Recognition, which places her in the running to be named the 2017 School Nurse of the Year.

ADJOURNMENT

The meeting was adjourned at 8:54 pm.