

SHIKELLAMY SCHOOL DISTRICT  
Sunbury, Pennsylvania  
[www.shikbraves.org](http://www.shikbraves.org)

Regular Board Meeting  
Thursday, December 7, 2015

A regular meeting of the Shikellamy School District Board of Directors was held on Thursday, December 7, 2015 at 7:40 pm at the Island Park Administration Center.

Members Present: Mrs. Kellie Cianflone, Mrs. Lori Garman , Mr. James Garman, Mr. C. Scott Karpinski, Mr. Thomas Michaels, Mr. Slade Shreck, Mr. Michael Stepp, Dr. Jeffrey Walter, Mrs. Wendy Wiest,

Student Members Absent: Miss Murphy & Mr. Roberts

Others Present: Ned Sodrick, Acting District Superintendent  
Brett Misavage, Interim Assistant District Superintendent  
Michael Kula, School Solicitor  
Mr. David Sinopoli, Business Manager  
Mrs. Abbey Walshaw-Wertz, Director of Education  
Mrs. Stephanie Michaels, Director of Special Education  
Dr. Murphy –Kahn, Shikellamy Middle School Principal  
Mrs. Angela Farronato, Oaklyn Elementary School Principal  
Mr. Todd VanKirk, Chief Shikellamy Elementary School Principal  
Mr. Matthew Mitchell, Food Service Director  
Mr. Douglas Benick, Director of Buildings and Grounds  
Mrs. Bethanne Zeigler, Board Recording Secretary

**MOMENT OF SILENCE**

Mrs. Wiest asked for a moment of silence in remembrance of Ernie Tyler, former educator and coach. Mr. Tyler passed away on Sunday, December 6, 2015.

**MINUTES**

A motion by Mr. Karpinski, seconded by Mr. Stepp carried to approve the following minutes:

Minutes of Regular Meeting held on November 12, 2015  
Minutes of Work Session held on November 5, 2015

An executive session was held on November 5, 2015 for negotiation matters.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

**ADOPTION OF AGENDA**

A motion by Mr. Michaels, seconded by Mrs. Cianflone carried to adopt the agenda including additions and deletions.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Dr. Walter, seconded by Mr. Karpinski carried to amend the motion to incorporate an additional item under personnel substitute compensation.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

**FINANCIAL REPORTS**

Mr. Sinopoli reviewed the financial reports. After a formal request from Dr. Walter, it was made clear any financial items added within 24 hours prior to the meeting should be printed and placed at Directors places, in addition to being posted on BoardDocs.

<u>Questioned by:</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Explanation</u>
Dr. Walter	44863		\$6,755.00	Heart Monitor Kits used to monitor vital signs. Paid for through grant

**Budget Transfers:**

<u>From</u>	<u>To</u>	<u>Amount</u>
3250-340-000-30-39-89	3250-610-000-30-39-89	\$4,000.00
3250-340-000-30-39-89	3250-610-000-00--00-99	\$1,000.00
3250-340-000-30-39-48	3250-610-000-30-39-48	\$4,000.00
3250-340-000-30-39-48	3250-810-000-00-00-99	\$100.00
3250-340-000-30-39-48	3250-810-000-30-39-48	\$20.00
3250-340-000-30-39-49	3250-513-000-30-39-69	\$600.00
3250-513-000-30-39-38	3250-610-000-30-39-38	\$325.00
3250-513-000-30-39-66	3250-610-000-30-39-66	\$415.00
3250-513-000-30-39-67	3250-610-000-30-39-67	\$415.00

A motion by Dr. Walter, seconded by Mr. Michaels carried to approve the payment of bills and budget transfers as presented.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

**PUBLIC COMMENT**

There was no public comment.

**STUDENT BOARD MEMBERS**

There was no report.

**SOLICITOR'S REPORT**

There was no report.

**NEW BUSINESS**

**Activities Committee**

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to approve the following trips and/or conferences:

- a. Mrs. Angela Sivillo, Mr. Tim Foor, Mr. Macy Minnier, Mrs. Mary Ann Owen, and Business Department students to visit New York City on May 13, 2016 at an estimated cost of \$1,500.00, which will be paid through student activities.
- b. Mrs. Kathy Stettler to attend Guided Math training in Harrisburg, PA on January 25, 2016 at an estimated cost of \$345.00, which will be paid through staff development. This includes substitute costs.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to approve the following transfer of \$4,743.00 from 2015 varsity football gate receipts to the Capital Reserve Fund to be used for future improvements at the Shikellamy Football Stadium Complex, with the total accumulated standing at \$37,410.43, after the transfer. The additional \$1.00 per ticket charge and any playoff receipts will continue to be used for this purpose.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to approve the following transfer of \$907.00 from 2015 Junior High/Junior Varsity football gate receipts to the Outdoor Education Activities Fund Account for the benefit of the Fifth Grade Camp Mount Luther field trip. The additional \$1.00 per ticket charge will continue for this purpose.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to appoint Ty Sees as volunteer wrestling coach for the 2015/16 school term.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Education Committee

A motion by Mrs. Garman, seconded by Mr. Michaels carried to approve the following student placements:

Student ID #	Placement
4265622631	Compass Academy effective 12/7/15
8931082835	Safety Net in Mt. Carmel retroactive 11/16/15

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Garman, seconded by Mr. Michaels carried to establish the "Roll Family Scholarship" to be awarded to a senior as identified in the established criteria.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Finance Committee

A motion by Mrs. Wiest, seconded by Mr. Michaels carried accept and approve the single audit for the fiscal year ending June 30, 2015, as completed by Forgett & Kerstetter, P.C.

Mr. Sinopoli reported the District received an unqualified opinion. He did note one adjustment which dealt with the pension plan as a result of governmental accounting standards.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Michaels carried to approve a Notice of Intent for Adopting a Preliminary General Operating Budget for the 2016-17 fiscal year, and making said Preliminary Budget available for public inspection by January 4, 2016.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Karpinski carried to authorize and ratify the temporary transfer of \$750,477.50 from the Capital Reserve Fund to the General Fund for payment of the debt service amount due on the Series of 2013 (\$595,552.50) and the Series of 2014A (\$154,924.00), which are due November 15, 2015. The \$750,477.50 will be repaid when the 2015-16 Basic Education Funding Subsidy is released by the Commonwealth of Pennsylvania and received by the Shikellamy School District.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Karpinski carried to authorize the Business Manager to do preparation work in formulation of short-term financing in lieu of subsidy payments from the Pennsylvania Department of Education. If necessary, action finalizing any borrowing will occur at a later date.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Karpinski carried to replace and upgrade six copy machines/printers in the school district, and add a seventh upgraded machine for the Middle School, under the Commonwealth of Pennsylvania state bid contract with Xerox. The changes, including the additional machine, result in savings of \$617.00 per month or \$7,404.00 annually.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Negotiations Committee

A motion by Mrs. Wiest, seconded by Mr. Karpinski carried to appoint Levin Legal Group (Michael Levin as lead negotiator) as Labor Relations Counsel for the Shikellamy Education Support Personnel Association Collective Bargaining Agreement at a rate of up to \$190 per hour, as well as reimbursable expenses.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Personnel Committee

A motion by Dr. Walter, seconded by Mr. Michaels carried to accept the resignation of Donna Jean Bower as a food service employee effective November 16, 2015 due to retirement.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, nay

A motion by Dr. Walter, seconded by Mr. Michaels carried to terminate the employment of Charlene Sinko as a custodian effective December 2, 2015.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, nay

A motion by Dr. Walter, seconded by Mr. Michaels carried to appoint Ruben Natal as a crossing guard at a daily rate of \$10.00 effective December 8, 2015 pending receipt of clearances.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Dr. Walter, seconded by Mr. Karpinski carried to appoint Lisa Pfleegor-Kipple as a temporary professional employee for the 2015/16 school term effective January 4, 2016 at a pro-rated salary of \$48,500 at the Master's schedule on the 1<sup>st</sup> step of the professional pay scale. The initial assignment will be guidance counselor at Shikellamy Middle School pending receipt of documentation.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, nay; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion Dr. Walter, seconded by Mr. Michaels carried to approve the following substitutes:

David Doran – Principal

Schylar Cook – PreK-4

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, nay

A motion by Dr. Walter, seconded by Mr. Michaels carried to grant, as certified by the superintendent, professional contracts for the following individuals for satisfactory completion of three years of teaching as temporary professional employees:

William Catizone

Koebi Emerich

Kristen Gauger

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, nay

A motion by Dr. Walter, seconded by Mr. Michaels carried to adopt the resolution provided in the back-up information to approve the Northumberland County Act 32 Tax Collection Committee representatives from Shikellamy School District.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, nay

A motion by Dr. Walter, seconded by Mr. Michaels carried to increase daily teacher substitute rate to \$100 per day effective December 21, 2015.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Policy Committee

A motion by Mrs. Wiest, seconded by Dr. Walter carried to approve the second reading of the following policies and/or revisions:

- 222 – Tobacco Use
- 323 – Tobacco Use
- 423 – Tobacco Use
- 523 – Tobacco Use
- 819 – Suicide

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

### Property/Cafeteria Committee

A motion by Mr. Garman, seconded by Mr. Michaels carried to renew a three year contract with NRG Controls, North, Inc., Selinsgrove, PA, for HVAC in all district buildings at an annual cost of \$30,800.00 for the first two years and \$35,800.00 in year three with the addition of the new Middle School effective July 1, 2016. The retroactivity covers warranty.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment of a change order under the general contract for PDE Project #3788 to eci Construction, LLC in the amount of \$2,817.00 for installation brick pavers.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize a change order under the general construction contract for PDE Project #3788 from eci Construction, LLC for a credit in the amount of \$2,000.00 for interior doors.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize a change order under the HVAC contract for PDE Project #3788 from Midline Mechanical, LLC, for a credit in the amount of \$4,500.00 for a laptop computer. District staff believes a laptop already owned by the District will be sufficient.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment of a change order under the plumbing contract for PDE Project #3788 from LTS Plumbing and Heating, Inc., in the amount of \$1,515.36 for additional lock boxes to wall hydrants. This was requested by the District.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment of a change order under the general contract for PDE Project #3788 from eci Construction, LLC in the amount of \$575.00 for labor, material and equipment for deck slab revisions subject to the condition of a meeting and discussion between the District representatives and the architect prior to final payment.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment of a change order under the general contract for PDE Project #3788 from eci Construction, LLC in the amount of \$1,256.00 for door lintels subject to the condition of a meeting and discussion between the District representatives and the architect prior to final payment.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment of a change order under the general contract for PDE Project #3788 from eci Construction, LLC in the amount of \$552.00 for embed plated subject to the condition of a meeting and discussion between the District representatives and the architect prior to final payment.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment of a change order under the HVAC contract for PDE Project #3788 to Midline Mechanical, LLC in the amount of \$1,005.10 for purchase of backdraft dampers in specified areas subject to the condition of a meeting and discussion between the District representatives and the architect prior to final payment.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Karpinski carried to accept a donation of a Date Stone from Watsontown Bick Company, valued at an estimated cost of \$4.00, to be placed at the new middle school construction site.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Karpinski carried to accept a donation of stone engraving from Sunbury Monumental Works, valued at an estimated cost of \$185.00.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Garman, seconded by Mr. Michaels carried to authorize payment to Trojan Boiler Services of Muncy, PA, in the amount of \$22,767.00 for the re-tubing of boiler #1 at the High School with payment to come from the Capital Reserve Fund. This is the price quoted.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Shreck, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

### **INFORMATION**

Mrs. Wiest asked fellow Directors to inform her of preferences for committees via email.

Mr. Karpinski reported the SUN Area Technical Institute extended their teacher's contract for one year.

Nutrition Inc. will give a presentation to the Board of Education at the January 7, 2016 work session. Mrs. Garman requested Middle School academics also be discussed and requested a comparison of the offerings of now verses when there was two middle schools open.

Mr. Misavage invited Board Members to attend a Skype event on December 17, 2015 with second and third graders at the High School auditorium. They will be skypeing with students from Germany and learning more about a dinosaur they x-rayed last year at Sunbury Community Hospital. Our students sent personal invitations to Governor Wolf, which they made in class.

**ADJOURNMENT**

A motion by Mrs. Garman, seconded by Mr. Garman, carried and was unanimously passed to adjourn the meeting at 8:19 pm.

Respectfully Submitted,

Lori Garman  
Board Secretary