

SHIKELLAMY SCHOOL DISTRICT  
Sunbury, Pennsylvania  
[www.shikbraves.org](http://www.shikbraves.org)

Regular Board Meeting  
Thursday, December 4, 2014

A regular meeting of the Shikellamy School District Board of Directors was held on Thursday, December 4, 2014 at 8:58 pm at the Island Park Administration Center.

Members Present: Mrs. Kellie Cianflone, Mrs. Lori Garman , Dr. James P. Hartman, Mr. C. Scott Karpinski, Mr. Thomas Michaels, Mr. Michael Stepp, Dr. Jeffrey Walter, Mrs. Wendy Wiest,

Members Absent: Mr. James Garman

Student Members Present: Miss Murphy

Student Members Absent: Miss Hummel & Miss Carrasco

Others Present: Mr. Patrick Kelley, District Superintendent  
Attorney Michael Apfelbaum, School Solicitor  
Mrs. Abbey Walsh-Wertz, Director of Education  
Mrs. Stephanie Michaels, Director of Special Education  
Mr. Matthew Mitchell, Food Service Director  
Mr. Douglas Benick, Director of Buildings and Grounds  
Mrs. Bethanne Zeigler, Board Recording Secretary

**MINUTES**

A motion by Mr. Michaels, seconded by Mrs. Cainflone carried to approve the following minutes:

Minutes of Regular Meeting held on November 13, 2014  
Minutes of Work Session held on November 6, 2014 2014

An executive session was held on November 13, 2014 for personnel matters.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

**ADOPTION OF AGENDA**

A motion by Mr. Stepp, seconded by Dr. Walter carried to adopt the agenda including additions and deletions.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

**FINANCIAL REPORTS**

Mr. Kelley reviewed the financial reports and bills.

| <u>Questioned by:</u> | <u>Check #</u> | <u>Vendor</u>     | <u>Amount</u> | <u>Explanation</u>              |
|-----------------------|----------------|-------------------|---------------|---------------------------------|
| Dr. Walter            | 42431          | Marshall Dennehey | \$5,796.18    | Legal bill for the firm dealing |

|            |  |                          |             |   |
|------------|--|--------------------------|-------------|---|
|            |  | Warner Coleman<br>Goggin |             | with a labor matter appointed by the Insurance Carrier. It is a requirement under the insurance policy. |
| Mrs. Wiest |  | McKissick<br>Associates  | \$42,117.10 | Based on completion of work to this point.  |

Budget Transfers:

| From               | To                    | Amount   |
|--------------------|-----------------------|----------|
| 1100-610-000-30-31 | 2122-618-000-30-31-35 | \$825.00 |

A motion by Dr. Walter, seconded by Mrs. Garman carried to approve the payment of bills and budget transfers as presented.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

**PUBLIC COMMENT**

Kyle Snyder, High School student, spoke on trust and understanding with administration, as well as his support of the appointment of David Evans as track and field coach.

**STUDENT BOARD MEMBERS**

Miss Murphy reported Shikellamy High School will be hosting District Chorus in about one month. 160 students from all over the area will be competing. There is still a housing need and anyone interested in helping can contact Mrs. Rhinard at the high school. The choir concert will be held on December 14, 2014. Miss Murphy encouraged everyone to focus on the positive things happening throughout the district.

**SOLICITOR'S REPORT**

There was no report.

**NEW BUSINESS**

**Activities Committee**

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to approve the following trips and/or conferences:

- a. Mr. John Supsic, Mr. Justin Michaels, Mr. Matt Parlier and the wrestling team to attend a wrestling tournament in Wyalusing, PA on December 5-6, 2014 at an estimated cost of \$1,000.00, which will be paid through the athletic budget.
- b. Mr. John Supsic, Mr. Justin Michaels, Mr. Matt Parlier and wrestling team to attend a wrestling tournament in Manheim, PA on December 29-30, 2014 at an estimated cost of \$1,000.00, which will be paid through the athletic budget.
- c. Mrs. Ellen Boyer, Mr. Eric Zeigler, Mrs. Martha Krieger, Mr. Craig Specht, Mr. Robert Schaffer-Neitz and forensic students to attend Pennsbury High School in Langhorne, PA on January 30-31, 2015 at an estimated cost of \$2,500.00, which will be paid through student activities.
- d. Mrs. Ellen Boyer, Mr. Eric Zeigler, Mr. Robert Schaffer-Neitz and forensic students to attend University of Pennsylvania, Philadelphia, PA on February 13-15, 2015 at an estimated cost of \$900.00, which will be paid through student activities.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to approve the following transfer of funds:

- \$6,649.00 from 2014 Varsity Football gate receipts to the Capital Reserve fund to be used for future improvements at the Shikellamy Football Stadium Complex, with the total accumulated standing at \$32,667.43 after the transfer. The additional \$1.00 per ticket charge and any playoff game receipts will continue to be used for this purpose.
- \$1,309.00 from 2014 Junior High/Junior Varsity Football gate receipts to the Outdoor Education Activities Fund Account for the benefit of the Fifth Grade Camp Mount Luther field trip. The additional \$1.00 per ticket charge will continue for this purpose.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mr. Karpinski carried to table the appointment of the boys and girls track and field coaches.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, nay; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mrs. Garman carried to appoint the following coaches for the 2014/15 school term:

|             |                                |     |
|-------------|--------------------------------|-----|
| Eric Wetzel | Volunteer Ivy League Wrestling | \$0 |
|-------------|--------------------------------|-----|

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, abstained due to being related to the individual, Mrs. Wiest, yea

#### Education Committee

A motion by Mrs. Garman, seconded by Mr. Michaels carried to approve the following student placements:

1. Recommend approval of the placement of Student 9034957667 at BSI, Danville, PA effective December 6, 2014 and through the 2014/15 school term.
2. Recommend approval of the placement of Student #1066902216 at New Story, Selinsgrove, PA effective December 6, 2014 and through the remainder of the 2014/15 school term.
3. Recommend approval of the placement of Student #8841039493 at PATH, Milton, PA retroactive to November 24, 2014 and through the remainder of the 2014/15 school term.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Garman, seconded by Mr. Michaels carried to appoint Lewis Dellegrotti as Homeless Liaison.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Mrs. Garman, seconded by Mr. Michaels carried to approve a letter of agreement with Food for Thoughts Educational Services to provide nutrition education for the 21<sup>st</sup> Century Community Learning Program at a cost of \$150.00 per day.

Mrs. Garman asked for clarification on the program. This is a nutritional program that will be provided to students in the after school program and is funded through the grant.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Finance Committee

A motion by Dr. Hartman, seconded by Mr. Michaels carried accept and approve the single audit for the fiscal year ending June 30, 2014, as completed by Forgett & Kerstetter, P.C.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

#### Personnel Committee

A motion by Dr. Walter, seconded by Mr. Stepp carried to approve the establishment of a personal care aide position, 5.75 hours per day, for the 2014/15 school term for a student at Shikellamy High School, which will be paid through IDEA funds.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Dr. Walter, seconded by Mr. Stepp carried to appoint the following substitutes:

Herbert VanKirk – Custodian                      Rich Delsite – English 7-12

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Dr. Walter, seconded by Mr. Stepp carried to appoint the following individuals for the 21<sup>st</sup> Century After School Program at an hourly rate of \$20.50 unless otherwise indicated:

Lori Kenney

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion Dr. Walter, seconded by Mr. Stepp carried to adopt the resolution provided in the back-up information to approve the Northumberland County Tax 32 Collection Committee representatives from Shikellamy School District.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

A motion by Dr. Walter, seconded by Mr. Stepp carried to approve a leave without pay for Employee #9900353 effective November 10, 2014 through the remainder of the 2014/15 school term or until released by the employee's physician.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

### Policy Committee

A motion by Dr. Hartman, seconded by Mrs. Garman carried to approve the second reading of the following policies and/or revisions:

- 000-Board Policy/Procedure/Administrative Regulations
- 004 – Membership
- 011 – Board Governance Standards/Code of Conduct
- 100 – Comprehensive Planning
- 112 – Guidance Counseling
- 217 – Graduation Requirements

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

### Property/Cafeteria Committee

A motion by Mr. Michaels, seconded by Dr. Hartman carried to accept the donation of carpeting, including installation, at the Shikellamy High School conference room, from John Supsic, valued at a cost of approximately \$1,700.00.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Dr. Hartman, yea, Mr. Karpinski, yea; Mr. Michaels, yea; Mr. Stepp, yea; Dr. Walter, yea; Mrs. Wiest, yea

### **INFORMATION**

Dr. Walter requested the topic of security/school safety be addressed at the first work session in January and be a topic of priority. Dr. Hartman reminded everyone that at previous meetings, the Board of Education did set a goal and it was slated for discussion at a January meeting. Mrs. Wiest added with the budget process, it makes sense to discuss it in January.

### **ADJOURNMENT**

A motion by Mr. Michaels, seconded by Mrs. Garman, carried and was unanimously passed to adjourn the meeting at 9:22 pm.

Respectfully Submitted,

Lori Garman  
Board Secretary