

SHIKELLAMY SCHOOL DISTRICT
Sunbury, Pennsylvania
www.shikbraves.org

Regular Board Meeting
Thursday, November 13, 2014

A regular meeting of the Shikellamy School District Board of Directors was held on Thursday, November 13, 2014 at 7:12 pm at the Island Park Administration Center.

Members Present were: Mrs. Garman, Mr. Garman, Mr. Karpinski, Mr. Michaels, Mr. Stepp, Mrs. Wiest, & Dr. Hartman

Members Absent were: Mr. Michaels & Dr. Walter

Student Members Present were: Miss Murphy

Others Present: Mr. Patrick M. Kelley, District Superintendent
Attorney Michael Apfelbaum, District Solicitor
Mr. David Sinopoli, Business Manager
Mrs. Abbey Walshaw-Wertz, Director of Education
Dr. Mary Murphy-Kahn, Shikellamy Middle School Principal
Mrs. Brandy Wiest, Shikellamy High School Principal
Mr. Michael Egan, Priestley Elementary School Principal
Mr. Brett Misavage, Chief Shikellamy Elementary School Principal
Mrs. Susan Giberson, Beck Elementary School Principal
Mr. Doug Benick, Director of Buildings and Grounds
Mr. Matthew Mitchell, Director of Food Service
Mrs. Bethanne Zeigler, Board Recording Secretary

MINUTES

A motion by Mr. Karpinski, seconded by Mr. Garman carried to approve the following minutes:

Minutes of Regular Meeting held on October 9, 2014
Minutes of Work Sessions held on October 2 & 23, 2014

An executive session was held on October 2 & 9, 2014 for personnel matters.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

ADOPTION OF AGENDA

A motion by Mrs. Wiest, seconded by Mrs. Garman carried to adopt the agenda including additions and deletions.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

FINANCIAL REPORTS

Mr. Sinopoli reviewed the reports and bills.

<u>Questioned by:</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Explanation</u>
Mr. Garman	42176	Levin Legal Group	\$1,566.00	Legal Services – Mr. Garman requested the total to date, which Mr. Sinopoli will provide.
Mr. Garman	42231	HM Casualty Insurance Co.	\$14,867.00	Worker’s Compensation

Budget Transfers:

From	To	Amount
1100-640-000-20-21-00	1100-322-000-20-21-00	\$544.62

A motion by Mr. Stepp, seconded by Mrs. Garman carried to approve the payment of bills and budget transfers as presented.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

PUBLIC COMMENT

Deborah Betz, Sunbury, PA stated she was here to get answers to questions regarding a situation with her son. Dr. Hartman reminded everyone public comment is a time for comments. He explained to Mrs. Betz the Board of Education is happy to listen to comments. If she has specific questions relative to an issue, she should contact the Superintendent and arrange an appointment. Mr. Kelley assured Mrs. Betz he would do the best he can to answer her questions at a scheduled meeting.

STUDENT BOARD MEMBERS

Miss Murphy reported on the Career Athletic Night held last evening. Nine schools attended, one being Penn State University.

SOLICITOR’S REPORT

There was no report.

NEW BUSINESS

Finance Committee

Chris Bamber, Public Financial Management, reviewed results of the competitive bid for the General Obligation Bonds of Series A of 2014. Standard & Poor’s Rating Services has assigned its A+ long term rating to Shikellamy School District and affirmed its A+ underlying rating and school issue credit rating on the district’s outstanding general obligation debt. The outlook on all the ratings is stable. There were three underwriters who bid and the winner was Robert Baird with a true interest cost of 3.205%. The winner selected AGM insurance. The chronology of bids was shared. Mr. Bamber reviewed financial summaries showing state reimbursement, as well as without state reimbursement. The outstanding indebtedness was reviewed and there will be two recall opportunities; one in the spring and one in the summer.

Robert Moore, Bond Counsel, reviewed the proposed resolution. Earlier in the year we had a refunding issue. We do not want to go over \$10,000,000 in a single debt issue to preserve band qualified interest rates. The resolution before the Board of Education approves the general obligation bonds. It awards it to Robert Baird. The resolution appoints M&T Bank as paying

agent and the insurance will be with AGM Insurance. The District is in a good financial situation. The resolution takes all necessary action to accept and lock in the bid tonight with interest rates as follows and if the market changes tomorrow, it doesn't matter:

Interest Rate Per Annum (from December 18, 2014, until maturity or until redeemed)	Aggregate Principal Amount	Maturity Date
3%	\$5,000	November 15, 2016
3%	\$5,000	November 15, 2017
3%	\$5,000	November 15, 2018
3%	\$5,000	November 15, 2019
3%	\$5,000	November 15, 2025
3.25%	\$1,950,000	November 15, 2026
3%	\$5,060,000	November 15, 2028
3.15%	\$2,650,000	November 15, 2029
4%	\$235,000	November 15, 2030

A motion by Mrs. Wiest, seconded by Mr. Karpinski carried to approve a resolution regarding the sale of General Obligation Bonds, Series of 2014, as presented by bond counsel. Dr. Hartman is hopeful the public will share the gratitude for the good financial situation of the District.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

Activities Committee

A motion by Mrs. Cianflone, seconded by Mrs. Garman carried to approve the following trips and/or conferences:

- a. Mrs. Amy Rhinard, choir and chorus students to attend the Manhattan Concert, Productions, New York, NY on March 28-31, 2015 at an estimated cost of \$1,200.00 per student, which will be funded through student activities.
- b. Mr. David Sinopoli to attend PASBO 60th Annual Conference in Hershey, PA on March 11-12, 2015 at an estimated cost of \$325.00, which will be paid through the business office budget.
- c. Mrs. Diane Sones, Mrs. Amber Hummer, Mrs. Tiffani Helmrich, Mrs. Marianne Owen, Ms. Jodie Kovaschetz and health students to visit Discovery Museum in New York, NY on November 14, 2014 at no cost to the district.
- d. Mrs. Diane Sones to attend PSAHPERD Annual Convention in Champion, PA on November 20-22, 2014 at an estimated cost of \$700.00, which will be paid through staff development.

- e. Mr. Eric Zeigler and forensic students to attend St. Joseph's University, Philadelphia, PA on November 21-23, 2014 at an estimated cost of \$450.00, which will be paid through student activities.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

A motion by Mrs. Cianflone, seconded by Mrs. Garman carried to approve the following coaches for the 2014/15 school term *pending receipt of clearances:

*Andrew Mantz	Volunteer Varsity Basketball	\$0
Rusty Zellers	Volunteer Ivy League Boys Basketball	\$0
Randi Kunkel	Volunteer Jr. High Assistant Basketball	\$0
Vicky Davis	Volunteer Jr. High Assistant Basketball	\$0
John Supsic, Sr.	Volunteer Wrestling	\$0
*Mike Sees	Volunteer Wrestling	\$0
*Dominick Wolfe	Volunteer Wrestling	\$0
Ty Sees	Volunteer Ivy League Wrestling	\$0
*Tate Valiquett	Volunteer Ivy League Wrestling	\$0
*Ryan Booney	Volunteer Ivy League Wrestling	\$0
*Brian Derr	Volunteer Ivy League Wrestling	\$0
*Landry Badman	Volunteer Ivy League Wrestling	\$0
*Nolan Blackwell	Volunteer Ivy League Wrestling	\$0
*Nick Bennick	Volunteer Ivy League Wrestling	\$0
*Chris Bucher	Volunteer Junior High Wrestling	\$0

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

A motion by Mrs. Cianflone, seconded by Mrs. Garman carried to amend Board action taken on May 8, 2014 appointing Nicole Kalcich as Winter Cheerleading Advisor at a salary of \$1,450 and amend it to appoint Nicole Kalcich and Nicole Attinger as Co-Winter Cheerleading Advisors at a stipend of \$725.00 each for the 2014/15 school term.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

Education Committee

A motion by Mrs. Garman, seconded by Mr. Karpinski carried to ratify Board action taken on October 27, 2014 as follows: Student #2338475208 shall be expelled for a one (1) year period through October 27, 2015. This out-of-school expulsion shall be suspended and he shall be permitted to return to school on October 31, 2014 and continue as a student of the school so long as he does not violate School Policy and remains of good behavior.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

Personnel Committee

A motion by Mr. Stepp, seconded by Mrs. Wiest carried to accept the resignation of Lori Swartz as a secretary effective November 20, 2014 due to retirement.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

A motion by Mr. Stepp, seconded by Mrs. Wiest carried to grant, as certified by the superintendent, professional contracts for the following individuals for satisfactory completion of three years of teaching as temporary professional employees: Bradly Richmond.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

A motion by Mr. Stepp, seconded by Mrs. Wiest carried to appoint the following substitutes *pending receipt of clearances:

Shelly Emery - Elementary	Heather White - English
Ben Wetzel - Music	Lori Piekanski - Elementary
Barbara Spotts - Special Education	Jack Galer - Health & PE
Kelly Concini - English	Shannon Kerstetter - Custodian
*Donna Derr	*Tabitha Davy
*Kimberly Heck	

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

A motion by Mr. Stepp, seconded by Mrs. Wiest carried to appoint Lori Kenney as a classroom aide 5.75 hours per day at an hourly rate of \$10.85 effective December 17, 2014, with her initial assignment at Shikellamy High School.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

A motion by Mr. Stepp, seconded by Mrs. Wiest carried to appoint Tara Amerman as a Guest Teacher for the 2014/15 school term.

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

Policy Committee

A motion by Dr. Hartman, seconded by Mrs. Wiest carried to approve the first reading of the following policies and/or revisions:

- 000-Board Policy/Procedure/Administrative Regulations
- 004 – Membership
- 011 – Board Governance Standards/Code of Conduct
- 100 – Comprehensive Planning
- 112 – Guidance Counseling
- 217 – Graduation Requirements

Vote: Mrs. Cianflone, yea; Mrs. Garman, yea; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

Property/Cafeteria Committee

A motion by Mr. Garman, seconded by Mrs. Wiest carried to approve the proposal to provide construction monitoring and testing services on the Shikellamy Middle School construction site with Hillis-Carnes Engineering Associates, Inc. of State College, PA, at an approximate cost of \$55,754.00, with payment to come from the Construction Fund.

Mr. Garman expressed displeasure with the timing of this matter, as well as the number of bids received. In 2009 requirements changed and this is consistent with current requirements. Funding for this will come from the contingency fund. The \$55,000 is incorporated in the PlanCon Part G submission. The total amount is not within any of the prime contracts. It is a cost built in by the architect and included in PlanCon Part G. The company recommended followed the Building Exchange and provided an unsolicited proposal. Other firms had the opportunity for an unsolicited proposal. According to the architect reports, the proposal has come in lower than others from the past. In addition, McKissick Associates has worked with this firm in the past.

Vote: Mrs. Cianflone, yea; Mrs. Garman, nay; Mr. Garman, yea; Mr. Karpinski, yea; Mr. Stepp, yea; Mrs. Wiest, yea; Dr. Hartman, yea

INFORMATION

Mr. Garman inquired on the status of negotiations. Dr. Hartman reported nothing new has occurred and will report when there is a change. It was pointed out several neighboring districts are still negotiating their teacher contracts.

Mrs. Wiest suggested the Board and Administration, for the sake of public record, reflect on what has been done lately in terms of the concerns recently raised during public comment. Dr. Hartman and Mrs. Wiest met with Mr. Kelley to discuss a number of items. A certain number of those items were generated during a work session. Dr. Hartman addressed two that were critical. In line with the student board member, Miss Hummel's, remarks at the last public meeting, we need to continue to work to move forward effectively and efficiently.

In terms of an administrative meeting held on Monday, November 10, 2014, Dr. Hartman asked Mr. Kelley if during that meeting he reviewed with the administrators how and when the police were to be called and what authorization they have in terms of discretion. Mr. Kelley responded that it was made crystal clear. Dr. Hartman requested a written record of the directive be made, which should be reviewed as part of the orientation for new administrators.

The Shikellamy School District does have an emergency plan. In December, 2013 there was an unfortunate incident where the district went on a lockdown. On January 10, 2013, Mr. Kelley and Mr. Benick met with local law enforcement and provided them with the emergency plan as well as enough swipe key cards. At that meeting, the Pennsylvania State Police received 8 key cards. Sunbury Police Department received 8 key cards for cruisers and 2 additional cards for assault bags. Point Township Police received four cards and Northumberland Borough Police received four cards. The emergency plan is a fluid document and we continue to work on it. Each and every exit and entrance is numbered so emergency responders can go to the door nearest to the concern. The plan continues to be updated and the evacuation plan is being worked on and rehearsed. A majority of the elementary schools have done lockdown drills.

Mrs. Wiest, Assistant High School Principal, confirmed the high school held a drill last year. In his work as Executive Director of the Pennsylvania School Study Council, Dr. Hartman pointed out all good safety plans have a level of confidentiality that must be maintained to keep students safe when there is a crisis. Dr. Hartman asked the solicitor to review for the Board of Education some type of resolution so when plans with various agencies are shared, there is an agreement or understanding in writing to maintain the interest of protecting the students' safety and maintain confidentiality. Mr. Apfelbaum will research and provide a solicitor's report.

In regards to the topics discussed with Mr. Kelley during the meeting with Dr. Hartman and Mrs. Wiest, the two most critical topics raised have been discussed. Dr. Hartman appreciates Mr. Kelley's response and quick action following the meeting last Friday. Dr. Hartman is hopeful it conveys this School Board and past School Boards do take their jobs seriously and they try to work through the administrators, as they must do through the school laws of Pennsylvania.

Mr. Garman inquired when discussion regarding a resource officer would take place. Dr. Hartman responded it may be addressed at the next meeting under Board Goals with discipline and behavior; however, it will be a discussion item at a meeting in January. This will be in line with the development of the budget. Dr. Hartman reassured Mr. Garman that he hasn't forgotten another policy item raised previously by Mr. Garman and it will be addressed under personnel at a later time.

Mr. Kelley publicly apologized to the Shikellamy family, including the Board of Education, faculty, staff, and most importantly, the students. His selfish act has caused great shame and remorse. Nothing like this will happen again and he will work to restore his creditability as the Superintendent.

ADJOURNMENT

A motion by Mrs. Wiest, seconded by Mrs. Cianflone, carried and was unanimously passed to adjourn the meeting at 8:10 pm. An executive session was held following the meeting for personnel matters.

Respectfully Submitted,

Lori Garman
Board Secretary