

SHIKELLAMY SCHOOL DISTRICT  
Sunbury, Pennsylvania  
[www.shikbraves.org](http://www.shikbraves.org)

Regular Board Meeting  
Thursday, November 8, 2012

A regular meeting of the Shikellamy School District Board of Directors was held on Thursday, November 8, 2012 at 7:00 pm at the Island Park Administration Center.

Members Present were: Mr. Garman, Dr. Hartman, Mrs. Markunas, Mr. Marshall, Mr. Michaels, Mrs. Wiest, Mrs. Van Der Pool

Board Members Absent: Mrs. Garman, Mr. Kerstetter

Student Board Members present were: Miss Snyder

Students Board Members Absent: Miss Pehowic

Others Present: Mr. Patrick Kelley, District Superintendent  
Attorney Jeffrey Apfelbaum, Solicitor  
Mr. David M. Sinopoli, Business Manager  
Mrs. Stephanie Michaels, Director of Special Education  
Mr. Michael Hubicki, Shikellamy High School Principal  
Mrs. Mary Murphy-Kahn, Shikellamy High School Assistant Principal  
Mr. Doug Benick, Director of Buildings and Grounds  
Mr. Matthew Mitchell, Director of Food Service  
Mrs. Bethanne Zeigler, Board Recording Secretary

### **MINUTES**

A motion by Dr. Hartman, seconded by Mrs. Wiest carried to approve the following minutes:

Minutes of Regular Board Meeting held on October 11, 2012  
Work Sessions held on October 11 & 25, 2012

An executive session was held on October 25, 2012 for personnel matters.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

### **ADOPTION OF AGENDA**

A motion by Dr. Hartman, seconded by Mrs. Wiest carried to adopt the agenda including additions and deletions.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

**FINANCIAL REPORTS**

Mr. Sinopoli reviewed the bill lists, financial reports and requested budget transfers. He reminded Board Members that the Earned Income Tax Office will wrapping up operations shortly.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
2260-640-000-00-00-00	1100-640-000-10-10-80	\$8,250.00
2260-640-000-00-00-00	1100-640-000-10-10-65	\$5,113.00
2260-640-000-00-00-00	1100-640-000-10-10-65	\$3,850.00
2240-618-000-00-00-97	1100-640-000-10-10-80	\$3,850.00
2140-618-000-00-00-00	2140-810-000-00-00-00	\$30.00

<u>Questioned by:</u>	<u>Check #</u>	<u>Vendor</u>	<u>Amount</u>	<u>Explanation</u>
Mr. Garman	37233	Apfelbaum, Apfelbaum, and Apfelbaum	\$7,100.00	Retainer Fee

With regards to the budget transfers in the amount of \$8,250.00 and \$5,113.00, Mrs. Wiest inquired if they were additional workbooks. Mr. Sinopoli explained that additional workbooks were needed.

A motion by Dr. Hartman, seconded by Mrs. Wiest carried to approve the payment of bills and budget transfers.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

**COMMUNICATOINS**

Mr. Kelley introduced Dr. Kevin Singer, Executive Director of the CSIU #16. Mr. Singer started by thanking the Board of Education for sharing Linda Van Der Pool, adding that she is an asset to the CSIU Board of Directors. Additionally, he thanked the administration for allowing the LPN graduation to be held in the auditorium at the Shikellamy High School. Dr. Singer identified four areas that he wants to work and they are as follows: He would like to improve relationships between the IU and school districts. He would like better communication. Additionally, he'd like to see improvement in the area of support of curriculum and assessment. He is also working to determine how special education costs can be decreased. He shared some savings that were implemented during the development of the 2012/13 operating budget. He shared that an extensive audit has been ongoing and when the report is complete, he will be recommending that the report be public. He encouraged Board Members to contact him with any questions that were not answered at this meeting.

**PUBLIC COMMENT**

There was no public comment.

**STUDENT BOARD MEMBERS**

Miss Snyder reported that students in the competition play will compete on Saturday, November 17, 2012. Shikellamy will be hosting a drama festival at the high school and she invited Board Members to attend. Senior, Kellen Kane, was named Drum Major of the Year. A pep rally will be held at the High School tomorrow to honor the accomplishments of all fall sport athletes. Finally, the football team will play Milton Area High School tomorrow in the first round of district playoffs.

**SOLICITOR'S REPORT**

There was no report

**NEW BUSINESS**

**Activities Committee**

A motion by Mr. Marshall, seconded by Mrs. Wiest carried to approve the following trips and/or conferences:

- a. Mr. Jonathan Evans, Mr. Jim Bell, Miss Randi Kunkel, Mr. David Evans, Mrs. Toni Ferster, and Mrs. Melodee Brosious to attend US All-Star Track and Field Clinic in Atlantic City, NJ on December 12-14, 2012 at an estimated cost of \$1,488.00, which will be paid through the athletic budget.
- b. Mr. Jonathan Supsic and wrestling team to attend a wrestling tournament in Nazareth, PA on December 7-8, 2012 at an estimated cost of \$1,205.00, which will be paid through the athletic budget.
- c. Mrs. Ellen Boyer and Mr. Craig Specht to attend a Forensics tournament at George Mason University, Fairfax, VA on November 30-December 2, 2012 at an estimated cost of \$2,100.00, which will be paid through student activities.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Wiest carried to approve the following non-employee chaperones for the Forensics tournament at George Mason University, Fairfax, VA on November 30-December 2, 2012.

Melanie Leister

Brian Stettler

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Wiest carried to appoint the following coaches, \*\*pending receipt of clearances as applicable, for the 2012/13 school term:

Megan Slonaker**	Volunteer JV/Varsity Girls Basketball	\$0
Harry Kerstetter	Volunteer JV/Varsity Softball	\$0
Eric Wertman**	Volunteer 7 <sup>th</sup> Grade Boys Basketball	\$0
Justin Blessing	Volunteer Wrestling	\$0
Jon Scullin	Volunteer Wrestling	\$0
John Supsic, Sr.**	Volunteer Wrestling	\$0
Mike Egan	Ivy League Wrestling	\$0
Chris Derr	Ivy League Wrestling	\$0

John Derr	Ivy League Wrestling	\$0
Scott Heckman**	Ivy League Wrestling	\$0
Brad Wertz**	Ivy League Wrestling	\$0
Chris Bucher**	Ivy League Wrestling	\$0
Scott Young	Ivy League Wrestling	\$0
Mark Rebuck	Ivy League Wrestling	\$0
Jeff Balestrini	Ivy League Wrestling	\$0
Eric Wetzel	Ivy League Wrestling	\$0
Anthony Nickey**	Ivy League Wrestling	\$0
Jake Teisher	Ivy League Wrestling	\$0
Tony Waltz**	Ivy League Wrestling	\$0
Brian Sempko	Ivy League Wrestling	\$0
Mike Reed**	Ivy League Wrestling	\$0
Justin Lenner**	Ivy League Wrestling	\$0
*Shawn Dodge	Ivy League Basketball	\$0
*Mark Hoffman	Ivy League Basketball	\$0
*Ron Gay**	Ivy League Basketball	\$0
*Travis Stevens**	Ivy League Basketball	\$0
*Brad Moyer**	Ivy League Basketball	\$0
*Jeff Hollenbach**	Ivy League Basketball	\$0
*Randy White**	Ivy League Basketball	\$0

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

Education Committee

A motion by Mrs. Markunas, seconded by Mrs. Wiest carried to approve the placement of Student #6862108425 at BSI, Mt. Carmel, PA effective November 13, 2012 through the remainder of the 2012/13 school term.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

#### Finance Committee

A motion by Mrs. Wiest, seconded by Dr. Hartman carried to enter into an agreement with Emerald Data Solutions, Inc., Marietta, GA to purchase BoardDocs LT Electronic Board Document Management System with a onetime start-up fee of \$1,000 and an annual fee of \$2,700.00.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

#### Personnel Committee

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to accept the resignation of Dave Dorsett as a custodian effective November 7, 2012 due to retirement.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to appoint Tyler Anderson as a long term substitute mathematics teacher at a pro-rated salary of \$41,500 effective retroactive to October 18, 2012 through the approved absence of the regular teacher and for a minimum of 45 days.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to appoint Megan Benfer as a long term substitute elementary teacher at a pro-rated salary of \$41,500 effective retroactive to September 14, 2012 through the approved absence of the regular teacher and for a minimum of 45 days.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to appoint Brenda Walter as a cafeteria aide 4 hours per day at an hourly rate of \$10.05 effective November 9, 2012. Her initial assignment will be at the Shikellamy High School/Shikellamy Middle School.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to appoint Lisa McCollum as a cafeteria aide 4 hours per day at an hourly rate of \$10.05 effective November 9, 2012. Her initial assignment will be at the Shikellamy High School/Shikellamy Middle School.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Van Der Pool carried to approve an unpaid leave of absence for Employee #9900836 effective April 24, 2013 through the remainder of the 2012/13 school term.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to appoint the following substitutes:

Tamara Lysak - Aide	Megan Steese - Elementary	John Kurrell - Custodian
Paula Barnhart - Custodian	Melinda Stepanik - Custodian	JoBeth Herbster - Custodian

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to appoint the following Guest Teachers for the 2012/13 school term:

Patricia Stroble		
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Mr. Garman said he would approve under the condition that everyone is qualified. It was explained that the individuals go through a Guest Teacher program with the CSIU and must hold a four year degree. Certified substitutes are called first.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

Property Committee

A motion by Mr. Marshall, seconded by Mrs. Wiest carried to approve a contract with NRG Controls, North, Inc., Selinsgrove, PA for security systems at Shikellamy High School, Shikellamy Middle School and Shikellamy Stadium at a cost of \$13,250.00, which will be paid through the maintenance budget. Mr. Marshall would like to be able to move the cameras if necessary.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mr. Michaels carried to approve Industrial Appraisal Company of Pittsburgh, PA to conduct an inventory appraisal, as outlined in their proposal dated September 7, 2012 and reviewed at the November 1, 2012 work session, at a cost of \$12,895.00, which will be paid through Board Services and Business Office budget.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

Technology /Website Committee

A motion by Mrs. Van Der Pool, seconded by Mrs. Wiest carried to approve a contract with CSIU #16 for a district wide Technology Assessment/Plan at a cost not exceed \$3,712.50, as discussed October 25 and November 1, 2012 work sessions, which will be paid through the Technology Budget.

Vote: Mr. Garman, yea; Dr. Hartman, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. Van Der Pool, yea; Mrs. Wiest, yea

CSIU

Mrs. Van Der Pool announced how wonderful it was to have Dr. Singer in attendance. There will be a meeting of the CSIU Board of Directors next week.

SUN Area Technology Institute

Mr. Michaels reported that things are moving forward with the purchase of the Playworld property.

**INFOMRATION**

Mr. Garman made a request for CSIU financial information. Dr. Singer stated that he will make sure the information is sent to Mr. Garman.

**ADJOURNMENT**

The meeting was adjourned at 7:27 pm

Respectfully Submitted,

Terry Marshall  
Board Secretary