

SHIKELLAMY SCHOOL DISTRICT
Sunbury, Pennsylvania
www.shikbraves.org

Regular Board Meeting
Thursday, January 12, 2012
Island Park Administration Center - 7:00 pm

A regular meeting of the Shikellamy School District Board of Directors was held on Thursday, January 12, 2012 at 7:02 pm at the Island Park Administration Center.

Members Present were: Mr. Garman, Mrs. Garman, Dr. Hartman, Mr. Kerstetter, Mrs. Markunas, Mr. Marshall, Mr. Michaels, Mrs. Wiest, Mrs. Van Der Pool

Student Board Members Present: Miss Claudia Pehowic

Student Board Members Absent: Miss Cressinger and Miss Bowmaster

Others Present: Mrs. Robin Musto, District Superintendent
Attorney Jeffrey Apfelbaum, Solicitor
Mr. David M. Sinopoli, Business Manager
Mr. Michael Hubicki, Shikellamy High School Principal
Mrs. Mary Murphy-Kahn, Shikellamy High School Assistant Principal
Mr. Frank Boyer, Shikellamy Middle School Principal
Mrs. Susan Giberson, Beck Elementary Principal
Mr. Brett Misavage, Chief Shikellamy Principal
Mrs. Debra McLaughlin, Priestley Elementary Substitute Principal
Mr. Daniel Saxton, Director of Facilities
Mr. Matthew Mitchell, Food Service Director
Mr. Joseph Robsock, Athletic Director
Mrs. Kelly Chucoski, Substitute Board Recording Secretary

MINUTES

A motion by Mr. Kerstetter, seconded by Mrs. Garman carried to approve the following minutes:

- A. Minutes of Regular Board Meeting held on December 1, 2011
- B. Minutes of Reorganizational Meeting held on December 1, 2011
- C. Minutes of Work Sessions held on December 12, 2011 - corrected minutes

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, nay; Mrs. Wiest, yea

A motion by Mrs. Markunas, seconded by Dr. Hartman carried to approve reading each agenda item separately and take a roll call on each agenda item.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

ADOPTION OF AGENDA

A motion by Dr. Hartman, seconded by Mr. Michaels carried to adopt the agenda including additions and deletions.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

FINANCIAL REPORTS

Before a motion was made, Mrs. Markunas asked that all service bills, a breakdown of invoices and/or actual invoices be brought to the work sessions for review. She felt that it was necessary to have these items in a timely manner so that the board could be better informed. Mrs. Wiest, Finance Chairperson, did not think there was a problem with the way the financial aspects of bills are being handled. Further discussion ensued regarding D.A. Stark Investigations and the Maintenance Contingency Fund.

A motion by Mr. Michaels, seconded by Mr. Garman carried to approve the payment of bills and budget transfers.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
2620-610-000-00-00-00	2620-760-000-30-31-00	\$5,144.44
3210-610-000-30-31-71	2720-513-000-30-31-71	\$800.00
2620-610-000-00-00-00	2620-610-000-00-08-00	\$1,000.00

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, was not provided with the information or documentation, i.e. exhibits for this for this meeting in a timely manner to review them so that a proper and informed decision of the tax payers could be made. Therefore my vote on financial reports section 6A, B, C, D, E, F and G is nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

COMMUNICATIONS

Ms. Musto explained the budget for this upcoming year.

Mr. Frank DeLucca and students from Beck and Oaklyn performed for Board Recognition. Students performed selected songs from their holiday performance. Mr. DeLucca thanked the Board for supporting the music program and for allowing the students to be able to continue with such a wonderful program.

PUBLIC COMMENT

There was no public comment.

STUDENT BOARD MEMBERS

Mrs. Pehowic reported on the fundraisers that are going on at the different schools.

SOLICITOR'S REPORT

There was no report.

NEW BUSINESS

Activities Committee

Before a motion was made, Mrs. Markunas discussed the field trips on the agenda. She would like documentation on chaperons and more details about the activities. She would like to see clearances for all chaperons and volunteers. Dr. Hartman asked for a point of order and asked for a motion to be made for the items.

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve Mr. Scott Carey and students to attend PMEA District 8 Band Festival in Bloomsburg, PA on January 11-14, 2012 at an estimated cost of \$610.00, which will be paid through the music department, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mr. Kerstetter carried to approve Mr. Scott Carey and students to attend District Orchestra in Williamsport, PA on February 8-11, 2012, at an estimated cost of \$500.00, which will be paid through the music department budget, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mr. Kerstetter carried to approve Miss Howard, Mrs. Landau, Mrs. Ferster & Art Club & French Students to attend Washington D.C. on April 4, 2012 at an estimated cost of \$1,300.00, which will be paid for through student activities, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve Mr. Michael Becker to attend the SCM for Autism Spectrum Disorders Workshop in Mechanicsburg, PA on March 12, 2012 at an estimated cost of \$270.00, which will be paid through ACCESS funds.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve Mr. John Supsic and wrestling team to attend a wrestling tournament in Nazareth, PA retroactive to December 9-10, 2011, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Wiest carried to approve Mr. John Supsic and wrestling team to attend a wrestling tournament in Manheim Central High School retroactive to December 28-29,

2011, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve Mr. John Supsic and wrestling team to attend a wrestling tournament at Council Rock High School on January 13-14, 2012, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconde by Mrs. Garman carried to approve Mr. John Supsic and wrestling team to attend wrestling qualifications in Hershey, PA on February 9-11, 2012, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve Mr. John Supsic and wrestling team to attend wrestling regional in Bethlehem, PA on March 2-3, 2012, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve Mr. John Supsic and wrestling team to attend wrestling states in Hershey, PA on March 8-10, 2012, provided a certified nurse (or parents of students who needs medication) is one of the chaperones if medication needs to be dispensed to students.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mr. Kerstetter carried to approve the disposal of the current field hockey warm-up suits by giving them to the Field Hockey Booster Club, who in turn will sell the warm-ups with the proceeds to be used to defray the cost of new warm-up suits which will be purchased by the Booster Club for the 2012 season.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Marshall, seconded by Mrs. Garman carried to approve the following coaches for the 2011/12 school term pending receipt of clearances:

Dan Corbin	Volunteer Ivy League Wrestling	\$0
Jake Teisher	Volunteer Ivy League Wrestling	\$0
Tony Waltz	Volunteer Ivy League Wrestling	\$0

(Pending Receipt of Clearances)		
Tom Palmer (Pending Receipt of Clearances)	Volunteer Ivy League Basketball	\$0

Vote: Mr. Garman, abstained; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

Education Committee

Before a motion was made, Mrs. Markunas stated that she would like more documentation about why students are placed in these facilities and would like a report of costs associated with the placement.

A motion by Mrs. Markunas, seconded by Mr. Michaels carried to approve the placement of Student # 4986247395 at BSI effective retroactive to January 11, 2012 through the 2011/12 school term.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. Markunas, seconded by Mrs. Garman carried to approve accepting a check for \$68.15, from Follett Educational Services, for a buy-back of sample books leftover from one of the companies during the textbook selection process.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. Markunas, seconded by Mrs. Garman carried to approve authorizing the superintendent to request a revision of the 2011/12 school calendar; extending the school term to June 6, 2011 and add an Act 80 day for elementary schools on February 22, 2012.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

Finance Committee

A motion by Mrs. Wiest, seconded by Mrs. Garman carried to approve the following resolutions:

"Be it resolved that the Shikellamy School District Collectors be released of further responsibility from the collection of Per Capita and Occupation Taxes that were levied on July 1, 2011 for the fiscal year ending June 30, 2012, upon a settlement of the duplicates with the Secretary after December 31, 2011."

"Be it resolved that the Shikellamy School District Collectors be released of further responsibility from the collection of Real Estate Taxes that were levied on July 1, 2011 for the fiscal year ending June 30, 2012 upon a settlement of the duplicates with the Secretary after December 31, 2011."

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Kerstetter carried to approve a Notice of Intent for Adopting a Preliminary General Operating Budget for the 2012-13 fiscal year, and making said Preliminary Budget available for public inspection.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Kerstetter carried to adopt the Preliminary General Fund Budget for the 2012-13 fiscal year based on the back-up information, and advertise the Notice of Intent to File for Referendum Exceptions with the Pennsylvania Department of Education.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. Wiest, seconded by Mr. Michaels carried to approve enrollment in the Better Unemployment Compensation System (BUCS) Comprehensive Program as discussed at the January 5 work session, continuing with the PSBA Insurance Trust administered program, based on the back-up information provided.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, nay; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

Personnel Committee

A motion by Mrs. VanDerPool, seconded by Mr. Michaels carried to approve the establishing of a 6 hour bus aide, which will be paid through the special education budget and reevaluate the need for the position at the end of the 2011/12 school term.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mrs. Garman carried to approve accepting the resignation of Barbara Kurrell as a bus/cafeteria aide effective December 13, 2011.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mrs. Garman carried to approve accepting the resignation of Danielle Mogush as a Special Education Teacher at Priestley Elementary School effective January 2, 2012.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, abstained; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mr. Michaels carried to approve appointing Norine Gemberling as a crossing guard at Market and Tenth Streets at a daily rate of \$10.00 effective January 17, 2012. (Replacing Julie Sanders)

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, abstained; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. Markunas, seconded by Mrs. Garman carried to approve appointing Chesney Heller as a personal aide 7 hours per day at an hourly rate of \$9.65 per hour effective January 13, 2012, pending receipt of clearances. (Replacing Jackie Haines)

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mrs. Garman carried to approve appointing the following Guest Teachers for the 2011/12 school term:

Christine Muller		
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Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mrs. Garman carried to approve appointing the following substitutes:

Mildred Conrad - Aide	Ellen Roush - Elementary Pending Clearances	Christina Kistner - Aide Pending Clearances
Heather Stotter - Aide Pending Clearances		

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mrs. Garman carried to approve an unpaid leave of absence for Employee #9906256 effective on or about March 6, 2012 through the 2011/12 school term.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mrs. VanDerPool, seconded by Mrs. Garman carried to approve adjusting the salary Jonathan Evans to a pro-rated salary of \$50,600 effective for the second semester of the 2011/12 school term for successful completion of his Masters requirements.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

Public Communications/Legislation/Grant Committee

A motion by Mr. Michaels, seconded by Mrs. Garman carried to accept a grant from the Degenstein Foundation in the amount of \$1,000.00, to be used for costs for the fifth grade camp at Camp Mount Luther. If no camp is held during the 2011-12 school term, then this money is to be returned to the Foundation.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

A motion by Mr. Michaels, seconded by Mrs. VanDerPool carried to accept a Target Field Trip Grant in the amount of \$700.00, to be used for high school students to attend Physics Day at Knoebel's Amusement Resort in Elysburg, PA, to be held in May 2012.

Vote: Mr. Garman, yea; Mrs. Garman, yea; Dr. Hartman, yea; Mr. Kerstetter, yea; Mrs. Markunas, yea; Mr. Marshall, yea; Mr. Michaels, yea; Mrs. VanDerPool, yea; Mrs. Wiest, yea

Technology /Website Committee - Mrs. Van Der Pool

Ms. Musto spoke regarding the Technology Committee that meets at 6:00 a.m. every Thursday. They are in the process of working on a technology plan and looking toward the future. They are looking at how to engage students with the technology that is out there now and what is going to be available in

the future. There was a survey that was approved for staff to fill out on the January 16, 2012 in-service day. The committee will present the results to the Board in February.

SUN Area Career and Technology Center

Mr. Michaels attended the December SunTech Career and Technology meeting. The Vo-Tech is open for all board members to take a tour. SunTech Career and Technology prefers tours be done on a Tuesday, Wednesday or Thursday. The Technology Center also adopted their Preliminary Budget.

GOALS

The principals and administrators updated the board on what they are working on in their buildings to meet their Board Goals for the year.

INFORMATION

Ms. Musto thanked Mr. DeLucca and his students for the wonderful performance they put on for the board tonight.

After a brief discussion, the majority of Board Members agreed to hold a work session January 26, 2012.

ADJOURNMENT

The meeting was adjourned at 9:20 p.m. and an Executive Session was called.

Respectfully Submitted,

Terry Marshall
Board Secretary